

Child Not Brought -Traffic Light Guidance Updated December 2019

Always think about the impact on the child of missing an appointment- Potential Neglect of Health Needs

Level of Concern	Low	Medium	High
	<ul style="list-style-type: none"> No safeguarding concerns Low levels of professional concern regarding emotional well-being/developmental assessment No other medical issues 	<ul style="list-style-type: none"> Early Help Cases Children with disability with no safeguarding concerns 2 previous missed appointments but no other concerns Children with emotional difficulties considered to be medium risk 	<ul style="list-style-type: none"> Children in Care Children Subject to CP Plan Children Subject to CIN Plan High level of concern regarding emotional well being Children with disability and safeguarding concerns Children with parents who are known to have mental health issues, domestic abuse, substance misuse Disguised compliance cases
Think	<ul style="list-style-type: none"> What is the impact of the child missing an appointment? 	<ul style="list-style-type: none"> Discuss case with Team Manager/Safeguarding Lead If open to early help contact support worker as they may be able to support attendance (check consent) 	<ul style="list-style-type: none"> Discuss with Safeguarding If case is open to a Social worker inform SW as they may be able to support attendance
Action	<ul style="list-style-type: none"> Contact family by phone to follow up Check demographics consider change in details Send another appointment with child not brought leaflet-c.c not brought letter to GP Not brought letter to provide details of previous appt/s offered Consider liaison with referrer to check appointment still required 	<ul style="list-style-type: none"> Contact family by phone to follow up Check demographics consider change in details Send another appointment with child not brought leaflet Not brought letter to provide details of previous appt/s offered- cc. not brought letter to GP Consider liaison with other professionals GP, School, school nursing, HVs 	<ul style="list-style-type: none"> Contact family by phone to follow up Check demographics consider change in details SW informed for open cases Send another appointment with child not brought leaflet Not brought letter to provide details of previous appt/s offered- cc. not brought letter to GP and SW if Child protection Consider liaison with other professionals GP, School, school nursing, HVs etc
2 Missed Appts.	<ul style="list-style-type: none"> Speak to GP-agree plan Send escalation letter 	<ul style="list-style-type: none"> Discuss with team manager/safeguarding 	<ul style="list-style-type: none"> May require multiagency discussion-liaise with network
Must Do	<ul style="list-style-type: none"> High risk cases-discuss with Team Manager/safeguarding. Any child with 2 consecutive missed appointments must be discussed with safeguarding. Any cases with patterns of one or two attendances followed by cancellations and regular rearranging of the appointments has to be considered as a case of potential disguised compliance especially if there are other risk factors and should be discussed with safeguarding- do not consider one missed appointment in isolation. <p>Multi-agency discussion/ planning maybe required.</p>		
Outcome	Plan communicated with GP, family and any other professionals the family have given consent to share information.	Family receive support to continue engagement with Health. Plan communicated to relevant professionals and family	Family receive support to continue engagement with health. Plan communicated to professionals involved in care so a plan can be put in place
<p>Current Hampshire CAMHS Child Not Brought Templates For templates go to B:\OPERATIONS\CAMHS\Hampshire\CHILD NOT BROUGHT</p>			
CNB statement for appt. letters CNB pathway document (Updated Dec 2019) Cancellation/ rescheduling letter Missed appt/CNB1 Escalation letter CNB 2		PDF copies of CNB leaflet (About your appt) & Clinic poster ADHD Return of information process ADHD Return of information escalation letter ADHD Clinic- Initial CNB letter ADHD Clinic- Escalation CNB 2 letter	