### Child Not Brought - Traffic Light Guidance Updated December 2019

Always think about the impact on the child of missing an appointment - Potential Neglect of Health Needs

<table>
<thead>
<tr>
<th>Level of Concern</th>
<th>Low</th>
<th>Medium</th>
<th>High</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>No safeguarding concerns</td>
<td>Early Help Cases</td>
<td>Children in Care</td>
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<tr>
<td></td>
<td>Low levels of professional concern regarding emotional well-being/developmental assessment</td>
<td>Children with disability with no safeguarding concerns</td>
<td>Children Subject to CP Plan</td>
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<tr>
<td></td>
<td>No other medical issues</td>
<td>2 previous missed appointments but no other concerns</td>
<td>Children Subject to CIN Plan</td>
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<tr>
<td></td>
<td></td>
<td>Children with emotional difficulties considered to be medium risk</td>
<td>High level of concern regarding emotional well-being</td>
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<td>Children with disability and safeguarding concerns</td>
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<td></td>
<td>Children with parents who are known to have mental health issues, domestic abuse, substance misuse</td>
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<td>Disguised compliance cases</td>
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#### Think
- What is the impact of the child missing an appointment?
- Discuss case with Team Manager/Safeguarding Lead
- If open to early help contact support worker as they may be able to support attendance (check consent)
- Discuss with Safeguarding
- If case is open to a Social worker inform SW as they may be able to support attendance

#### Action
- Contact family by phone to follow up
- Check demographics consider change in details
- Send another appointment with child not brought leaflet - cc not brought letter to GP
- Not brought letter to provide details of previous appt/s offered
- Consider liaison with referrer to check appointment still required
- Contact family by phone to follow up
- Check demographics consider change in details
- Send another appointment with child not brought leaflet
- Not brought letter to provide details of previous appt/s offered
- Consider liaison with other professionals GP, School, school nursing, HVs
- Contact family by phone to follow up
- Check demographics consider change in details
- SW informed for open cases
- Send another appointment with child not brought leaflet
- Not brought letter to provide details of previous appt/s offered
- Consider liaison with other professionals GP, School, school nursing, HVs etc

#### 2 Missed Appts.
- Speak to GP-agree plan
- Send escalation letter
- Discuss with team manager/safeguarding
- May require multiagency discussion-planning maybe required.

#### Must Do
- **High risk cases** - discuss with Team Manager/safeguarding.
- Any child with 2 consecutive missed appointments must be discussed with safeguarding.
- Any cases with patterns of one or two attendances followed by cancellations and regular rearranging of the appointments has to be considered as a case of potential disguised compliance especially if there are other risk factors and should be discussed with safeguarding - **do not consider one missed appointment in isolation.**
- Multi-agency discussion/planning maybe required.

#### Outcome
- Plan communicated with GP, family and any other professionals the family have given consent to share information.
- Family receive support to continue engagement with Health.
- Plan communicated to relevant professionals and family
- Family receive support to continue engagement with Health.
- Plan communicated to professionals involved in care so a plan can be put in place

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**Current Hampshire CAMHS Child Not Brought Templates**

For templates go to B:\OPERATIONS\CAMHS\Hampshire\CHILD NOT BROUGHT

- CNB statement for appt. letters
- CNB pathway document (Updated Dec 2019)
- Cancellation/rescheduling letter
- Missed appt/CNB1
- Escalation letter CNB 2
- PDF copies of CNB leaflet (About your appt) & Clinic poster
- ADHD Return of information process
- ADHD Return of information escalation letter
- ADHD Clinic- Initial CNB letter
- ADHD Clinic- Escalation CNB 2 letter